

End of Life Population Board

Involvement Group Meeting

Thursday 15 Dec 2022 - 1:30-2:30pm on Microsoft Teams (online)

Note-taker CB

Attendees: Chris Bridle (CB), Kath Newton (KN), Julie Lawn (JL), Liz Thompson (LT), Anne Heeson (AH)

Apologies: John Curtain (JC)

Agenda

1. Introductions
2. Review of the workshop
3. Purpose of the group
4. Next steps

1. Introductions

The group introduced themselves and were welcomed to the session

2. Review of the workshop

CB summarised the discussion at the first workshop and reminded people that a recording of the session is available on the website here: <https://www.healthandcareleeds.org/have-your-say/shape-the-future/populations/end-of-life/>. The group signed off the notes from the workshop.

3. Purpose of the group

CB initiated a discussion about the purpose of this group.

- People asked what the board are expecting from this group. What do they think the group should do?
- People felt that the group should reflect on past events (people's experience of end of life) and discuss future events (people's expectations of end of life services)
- People felt that the group should review proposed changes to end of life services. The board should explain these changes and the end of life group would need to feel confident that the board were involving people in these changes.
- People felt the group could have a role in promoting the work of the board and the positive changes that have been made to end of life services in Leeds.
- We discussed the lack of representation at the group and talked about how we could make it more representative. The group agreed that regardless of the membership of the group, discussion should be driven by the needs of all communities.
- People thought it would be helpful to have a response from the board to the themes identified in the insight report. People thought it would be good to have this as an action log so that the board were thinking about how their work was impacting on the themes identified by people using services.

- People felt it was important that people at end of life and their carers, family and friends had an opportunity to feedback about their experience. CB outline the purpose of the annual bereavement survey.
- People thought it would be good to have representatives from the third sector at the group.
- People would like the group to meet every two months for one hour. They would like the meeting to be face-to-face at the Fire Station in Leeds

4. Next steps

The group identified a number of next steps.

- **CB** to add workshop notes to the website
- **CB** to invite a board member to the next meeting to outline what they expect from the involvement group
- **CB** to draft a simple terms of reference for the group to consider
- **Members** to promote the work of the group in their personal networks
- **Members** to continue thinking about how we can make the group more representative
- **CB** to ask the board for a response to the themes identified in the insight report
- **CB** to invite third sector reps to the next meeting
- **Rachel** (Mooring) to set up a face to face meeting at The Old Fire Station – Thursday 23 February 2023 am